

TOWN OF WILTON
SELECTMEN'S MINUTES

Date: November 10, 2014
Time: 6:30 P.M.
Place: Town Office
Present: Chairman William F. Condra and Selectmen Richard E. Swanson and Kermit R. Williams;
and Recording Secretary Pamela Atwood.

The meeting was called to order at 6:30 P.M. by Chairman Condra.

Jane Farrell attended the meeting. She has sent all the ballots to the Secretary of State's office for a recount to be held on Thursday at 9:00 A.M. Chairman Condra cannot attend. It takes place in Concord and is conducted by the Secretary of State's Office. Jane said that the tax bills have been mailed and they included a notice regarding the Elderly Exemption. She remarked that this notice is drawing some comments. She presented the Tax Commitment for this portion of the billing for the Selectmen to sign. The property tax bills are due on December 4th. She explained some adjustments and abatements that need to be made for items missed or overpaid. She requested that the Board sign off on these adjustments. Pine Hill Daycare bill was discussed. Chairman Condra said they would need documentation to prove their tax exempt status. Selectman Williams asked about the Main Street Park. They also discussed the exempt status of buildings at High Mowing properties.

Motion: Selectman Williams made a motion to accept the adjustments presented by Jane with upon receiving more information regarding High Mowing. Selectman Swanson seconded the motion, followed by a unanimous vote. Motion carries.

Next, Jane presented the Election budget. Normally this budget doesn't change much. But because of the required re-vamp of the Supervisor of the Checklists' records to new forms they spent additional funds. She mentioned that the Supervisors put in hundreds of hours at no cost to the Town. Jane does not expect this item to be over budget next year. She stated that she is not sure what to do at this point; the Town Hall renovations and file re-vamping were not anticipated. Chairman Condra asked if the Elections budget is under Jane's supervision. She answered that it is not. Chairman Condra stated that he would like to know who to meet with to go over this budget.

Next, Jane stated that she is working with our IT person regarding the firewall requirements for credit card implementation. Selectman Williams is also involved in researching the credit card implementation requirements. A determination needs to be made as to whether the funds will come out of the current budget or the 2015 budget.

November 20th is the scheduled joint meeting with the Selectmen and the Budget Committee.

Pat Fickett and Molly Shanklin were next to talk about the drainage problem at the Library. DPW Director Steve Elliott was asked to present the information on the estimates he received for the project. Greeley Farms submitted a reasonable estimate. It was noted that this will only be a temporary fix, but one that should get them through the winter. Pat stated that this is an unanticipated expense and the problem has led to additional expenses on the inside of the building as well. They received \$1,880 from the Insurance Company. Both Molly and Pat agree that the most they can come up with is \$1,000. After a long discussion about the drainage problems and possible future solutions, Selectman Swanson confirmed that the Town needs to find \$2,000. The Selectman agreed that they would find the money, possibly by deferring the Town Hall roof maintenance this year.

Motion: Selectman Swanson made a motion to allocate \$2,050 from the Town Hall Building Maintenance line item to pay for the Library's drainage problem. Selectman Williams seconded. A unanimous vote followed. Motion carries. Steve Elliott was instructed to call Greeley Farms to begin the work.

Ian McSweeney attended the meeting to discuss the Frye Field Easement document. The documentation came back from NRCS review. He stated that it captured all the revisions previously discussed and there were minimal changes from when the Board looked at it before. Snowmobile access was discussed and Ian agreed that there is potential for the trail to be moved in the future. The exact location is not determined by the State; however, the guarantee is that it would continue to connect from one side of the property to the other. As long as it is running on snow there is no impact.

The next discussion was about the Town's enforcement responsibilities and the definition of "Quiet Title". Selectman Swanson requested that the word "and" be taken out of a sentence on page 1.

Chairman Condra stated that the Warrant Article stated the Town would raise "up to" \$80,000 yet no financial statements have ever been presented. He asked if the Town owes less than \$80,000. He mentioned that the website seems to say they have raised an additional \$200,000. He again stated that there are no financial documents to inspect, but the Town is still being asked for the full \$80,000. Ian stated that the website has a full accounting, but he can provide it also.

The public was invited to comment. Joe Torre inquired about paragraph 2 which restricts hunting and trapping. He stated that this is not in the best interest of the State Law and he cited the RSA. Both hunting and trapping are considered conservation efforts. Prohibiting it forever is too much; it restricts the rights of the property owners forever. He suggests that posting the property is the easy way to do it. Ian stated that it is the same language in all drafts prior to this and the same as presented to the voters. It was countered that this document was not available prior to Friday, November 7, 2014. Joe stated that the school may not own the property in 200 years, but that restriction will remain with the property in perpetuity. He suggests that the Board go back to the Grantor to reconsider this item. Joe will draft a letter as requested by the Selectmen. Discussion ensued on this topic.

Dawn Tuomala was on next to discuss the New Reservoir dam. She gave the background on the work to be done. The contract with HTE will have the price for task number 4 deducted and it will be paid to Dawn because she will do the work. She will also do the wetlands and shore land permits in the contract, as well as the reflagging. The total cost will be \$3,800 with a net of \$1,800 because of the \$2,000 coming off of HTE's contract. The Water Department will pay \$4,100 toward the total contract amount. \$1,800 must be found somewhere else. Selectman Swanson thinks it should come from the Water Department, stating that the purpose is to create a redundancy of water. Chairman Condra will confer with the Water Commissioners about helping with the \$1,800. Selectman Williams sees multiple issues: fire protection, redundant water source, as well as a safety issue. Chairman Condra will contact Commissioner Schultz to put on the Water Department agenda. \$1,000 can be put into next year's budget.

The Souhegan Valley Rides appropriation was discussed as a Warrant Article for next year. Selectman Swanson suggested putting it in the social services portion of budget. They deferred to next week when members from the service will attend the Selectmen's meeting.

The next discussion was about the Primex Cap program which is offered to cap our potential increase in Worker's Compensation insurance. Chairman Condra stated that it is the appropriate thing to do as it will cap the increase through December, 2017.

Motion: Selectman Williams moved to authorize the signature of the Primex Cap Agreement throughout 2017. Selectman Swanson seconded the motion, followed by a unanimous vote. Motion carries.

The Board discussed the valve for Town Hall furnace room which needs to be repaired or replaced. One vendor recommended removal and replacement. Chairman Condra would like to replace what's there because it is simpler and makes the alarm work again. A quote for \$1,590 has been received for removal and replacement. Selectman Williams stated that it needs to get done, but he does not want to change the exterior of the building. They asked that the quote be forwarded to Fire Chief Dick for his opinion

Charlie McGettigan asked the Board if he could give his opinion of a couple of issues. He feels the Water Department ought to be paying for the New Reservoir Dam repairs. He explained that the dam was built with the water user's money in the 1930's and now going to spend over \$100,000 by the time you get done. He told how the dam has had a little trickle of a leak since 1937. Next he talked about the Library, giving some history on the drainage problems. He suggested that the Selectmen should talk to Stanley Young. Chairman Condra and Selectman Williams arranged to meet with Charlie to look at the area.

The date for perambulation of the Wilton/Temple town line is Saturday, November 22nd at 10:00 A.M.

Next, they discussed what the process was when a budget needed additional money. They suggested talking to Treasurer Greene about it.

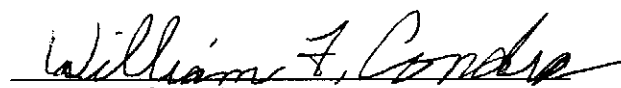
Selectman Williams updated the Board on the information he gathered regarding implementing a GIS system for the Town. Software Company ERSI is not interested in a Town our size. ArcGIS is another option which is a commonly used application for designing GIS data. ArcGIS packages for local governments starts at \$1,500 for one copy. This would be sufficient for designing layers for Water, Fire, Storm Water management, etc. They discussed all the departments that could use it and the possible applications. Selectman Williams suggested using ArcGIS for local government and Selectman Swanson agreed. Selectman Williams asked how many licenses would be needed. There is some money in the Storm Water allocation for GIS and a Town owned computer which could be used by the Contractor. The Selectmen were in agreement that the Town should own the computer and the software and that some layers would need to be secured. Dawn Tuomala would create the Storm Water piece but not necessarily the others. Selectman Williams stated that it would make sense for a GIS consultant to help get it operational. Selectman Williams will talk to Mike Bergeron about the Water Department's needs

A motion was made to adjourn the meeting at 10:04 P.M. by Chairman Condra, seconded by Selectman Williams, followed by a vote with all in favor.

Respectfully submitted;



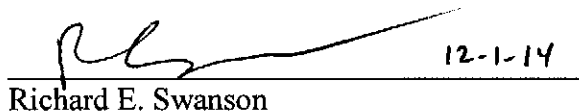
Pamela L. Atwood,
Recording Secretary




William F. Condra



Kermit R. Williams

 12-1-14

Richard E. Swanson

 11-24-14
Date Signed